



The Corporation of the TOWN OF MILTON

FIRE DEPARTMENT - IMPLEMENTATION PLAN

PRIORITY LEVELS - Level 1 (Short Term 1 - 3 years); Level 2 (Medium Term 3-5 years); Level 3 (Long Term 5-10 years) 1/2/3/ Continual Long Term

Goals from DM2	Directions from DM2	Goal(s) identified in DM2 affecting the Department	Function within the Department Service Plan	Action(s), Budget, Service Level, Year	Dept. Level Ranking 1, 2 or 3
GOAL #1 A responsible, cost-effective and accountable local government.	DIRECTION #1 Establish priorities that support the municipal service requirements of the majority of local residents.	1. Ensure that the service plans are reviewed annually and reported to Town Council 2. Ensure that the cost effectiveness of service delivery is a priority 3. Ensure that the concept of 'service excellence' serves as the basis for service delivery 4. Ensure the effective and regular communication of municipal objectives to staff for implementation 5. Ensure that municipal staff are able to effectively and efficiently deliver required municipal services 6. Ensure that municipal human resource needs are factored into decisions on what services are to be provided and how	Fire Chief " " Dep. Chief(s) CFPO Dep. Chief(s) SServ. Coord. Fire Chief	1(a) Review Fire Master Plan to ensure that inspection targets are met, staffing priorities are followed and station location plans are implemented; Initial report presented Mar 2008. 2(a) Monitor growth and adjust implementation plan to suit. 2(b) Explore interim options to deliver service (e.g. "dual duty" daytime staffing); Hire FF Technicians 2008. 3(a) Continue delivering public education programs (e.g. Smoke Alarm Awareness Program) to residents through front line staff and part-timers and target the senior population with more focused programs; assigned FP staff 2008. 3(b) Continue excellent initiatives on the Information Technology front; fully implement CAD/FDM 2008. 4(a) Regular communication of corporate strategic direction and how/what they are implementing ties to those objectives; Quarterly reports.	2 2 1 1 1 1



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			Fire Chief	5(a) Staffing priorities must be addressed in order to deliver adequate fire protection services; Per HR Report CS-078-07 for years 2008-2010.	1
			"	6(a) Staffing priorities have been identified and will continue to factor into decisions related to service provision. Departmental re-alignment provided in Feb 2008.	1
	DIRECTION #2 Engage in transparent and accountable decision-making processes and actions.	<ol style="list-style-type: none"> 1. Use technology to expand/enhance the delivery of on-line services 2. Enhance communication between the government and its citizens 3. Educate the public about what is within and outside of the Town's direct control/sphere of influence 4. Increase the use of electronic communication to ensure that residents and business owners are aware of municipal opportunities and initiatives 	Supervisor – Admin	1(a) Offer burn permits online in addition to in person, which may reduce the workload for administrative staff when renewals are due; initiated 2008.	1
			Fire Chief Dep. Chief(s) CFPO	2(a) Continue to use local newspapers and Town website as sources for disseminating information about fire prevention and education; establish partnerships.	1
			"	3(a) Use local newspapers and Town website to publish information describing fire department services over which Town has control (e.g. fire suppression level of service, fire code inspection targets, public education programs delivered); Operational FP budget.	1
			"	4(a) Promote the use of the Town website for Fire Department information so that residents know to refer to it. 2008 Website update.	1



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FIRE DEPARTMENT - IMPLEMENTATION PLAN

	<p>DIRECTION #3</p> <p>Properly fund municipal services and community infrastructure through a combination of fiscally responsible operating budgets, capital budgets, effective reserves and reserve fund management.</p>	<ol style="list-style-type: none"> 1. Ensure the efficient management of capital assets and municipal services to meet existing and future demands 2. Enhance communication and coordination with the Region and other levels of government in the provision of services 3. Require that an annual report be prepared to provide an overview on how the municipality's objectives have been met and how funds were budgeted, allocated and spent 	<p>Fire Chief</p> <p>Dep. Chief(s)</p> <p>Fire Chief</p> <p>“</p> <p>“</p> <p>“</p> <p>Fire Chief Dep. Chief(s)</p>	<p>1(a) Monitor growth and adjust implementation plan to suit;</p> <p>1(b) Continue to update fleet replacement plan; continual 10 year outlook.</p> <p>2(a) Aid agreements with other municipalities are in place for fire protection but must be reviewed periodically;</p> <p>2(b) Continue to explore opportunities to “share” expertise and/or specialized equipment between other fire departments (e.g. Hazmat, trench rescue);</p> <p>2(c) Emergency Medical Services are provided by the Region of Halton which avoids unnecessarily taxing the Fire Department with medical emergencies, allowing focus on strengths (fires, motor vehicle accidents, etc.); consider modified tiered response.</p> <p>3(a) Report annually on successes with inspection targets, staffing priorities and station location plans. Quarterly reports.</p>	<p>1</p> <p>1</p> <p>1</p> <p>2</p> <p>2</p> <p>1</p>
	<p>DIRECTION #4</p> <p>Demonstrate leadership on matters that affect Milton.</p>	<ol style="list-style-type: none"> 1. Participate fully in Region-led exercises that are intended to maintain and enhance quality of life 2. Engage other levels of government to ensure that the interests of Milton residents and business owners are known. 3. Ensure that Federal and Provincial programs that may benefit Milton are considered whenever possible 	<p>Dep. Chief(s) Train. Coord.</p> <p>Fire Chief</p> <p>“</p>	<p>1(a) Continue to train for and maintain accreditation for Superior Tanker Shuttle operations;</p> <p>2(a) Participate in regional, provincial, national and international Fire Chief's Associations – maintain awareness of issues.</p> <p>3(a) Explore options through the Town's Emergency Management Coordinator for Federal funding through</p>	<p>1</p> <p>1</p> <p>2</p>



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FIRE DEPARTMENT - IMPLEMENTATION PLAN

		<p>4. Ensure that Milton's interests and needs are known at the Regional level</p> <p>5. Continue local political and staff participation on Boards and Committees both within and outside the Milton community:</p>	<p>“</p> <p>“</p> <p>“</p> <p>Fire Chief/Deputy Chief(s)</p>	<p>the Joint Emergency Preparedness Program (JEPP);</p> <p>4(a) Communicate Milton plans through local councillors and to the Regional coordinating group. Search for opportunities to share resources;</p> <p>5(a) Community Services Advisory Committee (a committee of Council);</p> <p>5(b) Regional Chiefs Committee;</p> <p>5(c) Joint Emergency Service Operations Advisory Group</p> <p>5(d) Regional Emergency Planning Advisory Committee (REPAC);</p> <p>5(e) Local Emergency Planning Committee.</p>	<p>1</p> <p>1</p> <p>1</p> <p>1</p> <p>1</p>
<p>GOAL #2</p> <p>Well Managed growth, Well planned spaces.</p>	<p>DIRECTION #1</p> <p>Encourage provision and maintenance of an approximate mix of residential, commercial, industrial and institutional uses.</p>	<p>1. Participate in municipally led exercises that are designed to explore and investigate the interests of Milton residents and business owners with respect to land use planning.</p>	<p>Fire Chief</p> <p>Dep. Chief(s)</p>	<p>1(a) Participate in the Derry Green BP 2 development process providing input/feedback.</p> <p>1(b) Participate in municipal discussions and committee meetings regarding applications of sub-division development, site design, roadworks, etc.</p>	<p>1/2/3</p> <p>1/2/3</p>



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FIRE DEPARTMENT - IMPLEMENTATION PLAN

	<p>DIRECTION #2</p> <p>Facilitate the safe movement of people and goods, and enhanced travel to, from and within the community.</p>	<p>1. Encourage effective traffic management and the streamlined movement of traffic</p>	<p>Dep. Chief(s)</p>	<p>1(a) Continue to provide traffic signal pre-emption for emergency vehicles (e.g. Opticom). 1(b) Work with corporate staff regarding design and use of transportation corridors.</p>	<p>1/2/3 1/2/3</p>
	<p>DIRECTION #3</p> <p>Encourage cost effective and timely municipal/community infrastructure development.</p>	<p>1. Encourage the efficient use of land to make the best use of infrastructure and services 2. Ensure that appropriate financial plans and infrastructure strategies are in place before development occurs</p>	<p>Fire Chief Dep. Chief(s)</p>	<p>1(a) Consider alternative fire station configurations that may include co-location with other Town departments or commercial developments; Relocation recommendations provided March 2008. 2(a) Consider impacts of roadway network choices for new and existing developments on fire department access.</p>	<p>1 1/2/3</p>
	<p>DIRECTION # 4</p> <p>Encourage well timed service delivery.</p>	<p>1. Ensure that hard and soft service needs are identified up front and then appropriately prioritized and delivered either before or at the same time as new development 2. Encourage the development of public facilities in appropriate locations at the right time to meet the needs of present and future residents 3. Ensure that appropriate capital works forecasting/planning is done before the works are required.</p>	<p>Fire Chief</p>	<p>1(a) Incrementally add fire suppression staff in order to have sufficient resources when new fire stations are opened; Re: HR plan CS-078-07 2(a) Monitor growth and revise the station location implementation plan as needed; 3(a) Station location implementation in master service plan addresses capital and human resource needs.</p>	<p>1 2 1</p>



The Corporation of the TOWN OF MILTON

FIRE DEPARTMENT - IMPLEMENTATION PLAN

<p>GOAL #3</p> <p>A safe, liveable and healthy community.</p>	<p>DIRECTION #1</p> <p>Promote and facilitate active and healthy lifestyles and life long learning.</p>	<ol style="list-style-type: none"> 1. Encourage the development of new partnerships and maintain existing partnerships and strategic alliances to encourage community ownership and responsibility. 	<p>All Staff</p>	<ol style="list-style-type: none"> 1. Participate in community functions strengthening pride and ownership of a fun, safe, active lifestyle (i.e. Relay for Life, Risk Watch safety programs, safe communities, Community Open Houses, Public Relations, Community events, etc.) 	<p>1/2/3</p>
	<p>DIRECTION #2</p> <p>Maximize community safety and security.</p>	<ol style="list-style-type: none"> 1. Encourage the development of fire service facilities at the right time in locations that provide the maximum benefit to all residents/businesses 2. Enhance relationships with regional emergency service providers in adjoining jurisdictions so that cost effective and timely emergency response and support functions are maintained 3. Encourage the establishment and maintenance of a road network that facilitates the movement of emergency service and all other vehicles 	<p>Fire Chief</p> <p>“</p> <p>Dep. Chief(s)</p> <p>“</p>	<ol style="list-style-type: none"> 1(a) Addressed in the station location implementation plan; 2(a) Continue to work with the Region’s Emergency Medical Services; 3(a) Consider impacts of roadway network choices for new and existing developments on fire department access; 3(b) Continue to provide traffic signal pre-emption for emergency vehicles (e.g. Opticom). 	<p>2</p> <p>2</p> <p>1/2/3</p> <p>1/2/3</p>



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FIRE DEPARTMENT - IMPLEMENTATION PLAN

	<p>DIRECTION #3</p> <p>Protect and enhance our heritage, identity and character.</p>	<ol style="list-style-type: none"> 1. Respect and honour the Town's rich history 2. Establish and maintain a community identity that sets Milton apart from others through the holding of community events, promotion and branding. 	<p>Fire Chief All Staff</p>	<p>1(a) Integrate history and maintain/protect artefacts into the design of existing and future fire stations (i.e. fire museum). Station 4 build/design 2008/2009. Currently exists in Station 1.</p> <p>2(a) Maintain community pride and ownership of a caring, involved fire service in the municipality (i.e. customer service, continual marketing, etc.)</p>	<p>1</p> <p>1/2/3</p>
<p>GOAL # 4</p> <p>A diverse and sustainable economy.</p>	<p>DIRECTION #1</p> <p>Make the Central Business District the main focal point of the community.</p>	<ol style="list-style-type: none"> 1. Reinforce and encourage the function of the Central Business District as the administrative, cultural, entertainment, commercial, social and historic focal point of the community. 	<p>Fire Chief</p> <p>Dep. Chief(s) CFPO</p>	<p>1(a) Ensure response time and depth of response coverage is conducive to ensuring limited fire loss and continued business continuity as practically as possible.</p> <p>1(b) Provide requested and other fire inspection services to ensure continued compliance with fire and life safety codes.</p>	<p>1/2/3</p> <p>1/2/3</p>
	<p>DIRECTION #2</p> <p>Attract and retain employers that provide a range of employment opportunities and assessment growth.</p>	<ol style="list-style-type: none"> 1. Encourage the development of the business infrastructure required to attract uses that will contribute to the quality of life in the Town. 	<p>Fire Chief</p> <p>Dep. Chief(s) CFPO</p>	<p>1(a) Participate in the development and consultation processes (i.e. Derry Green) and ensure response time and depth of response coverage is conducive to ensuring limited fire loss and continued business continuity as practically as possible.</p> <p>1(b) Provide requested and other fire inspection services to ensure continued compliance with fire and life safety codes.</p>	<p>1/2/3</p> <p>1/2/3</p>



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FIRE DEPARTMENT - IMPLEMENTATION PLAN

	<p>DIRECTION #3</p> <p>Encourage the private sector to meet the retail needs of growing population in a reasonably timely manner.</p>	<p>1. Provide opportunities to integrate retail uses with residential uses on major roads.</p>	<p>Fire Chief</p>	<p>1(a) Participate in the development and consultation processes and ensure response time and depth of response coverage is conducive to ensuring limited fire loss and continued business continuity as practically as possible.</p> <p>1(b) Be a constant ambassador for the Town encouraging a balance of development and community safety.</p>	<p>1/2/3</p> <p>1/2/3</p>
<p>GOAL #5</p> <p>A valued natural environment to be protected maintained and enjoyed.</p>	<p>DIRECTION #1</p> <p>Protect and enhance natural features.</p>	<p>1. Require that the land use planning process within our jurisdiction contributes to the protection, maintenance and enhancement of water and related resources and aquatic ecosystems on an integrated watershed basis.</p>	<p>Dep. Chief(s) S. Serv. Coordinator.</p>	<p>1(a) Identification and mapping of water sources in rural areas for fire suppression purposes to be charted with implementation of GIS/CAD system interface in 2008.</p>	<p>1</p>